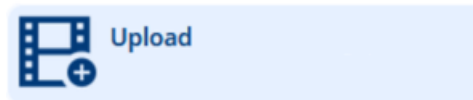


Upload Application Video

Please note that the “Upload for Entrance Examinations” (video upload) function will only become available after the Study Center has reviewed and approved your application. You will be notified by email. Only after receiving this email will you be able to use the upload function in your application portal.

1. Login:

The video upload application can be accessed by clicking this icon in MDW Online:



The video upload application can also be accessed via this address:

<https://www.mdw.ac.at/upload-bewerbungen>

Login for new applicants:

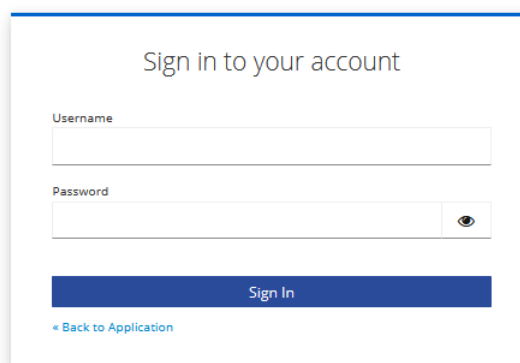
If you are applying to the mdw for the first time you do not have a student account yet. In this case put in the email address you used to register with the mdw at the username field when logging in.

Login for students:

If you are already studying at the mdw and have an active student account, enter your mdw username in the username field.

Complete your login by entering your password and clicking the „Sign In“ button.

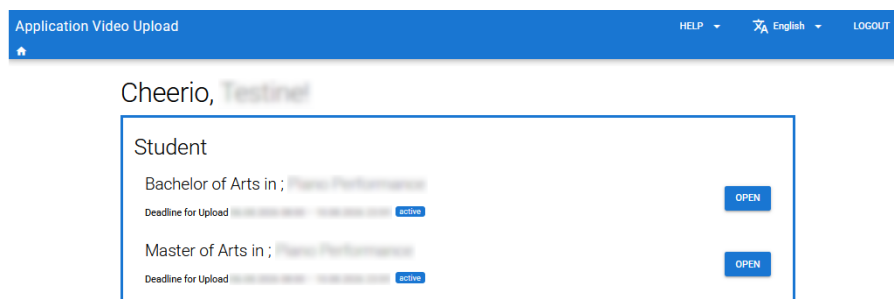
MDW-BASICAPPS

A login form titled "Sign in to your account". It contains two input fields: "Username" and "Password". The "Password" field has a toggle icon (an eye) to its right. Below the fields is a blue "Sign In" button. At the bottom left, there is a link that says "« Back to Application".

After successfully login, you will be redirected to the overview page of the Upload application.

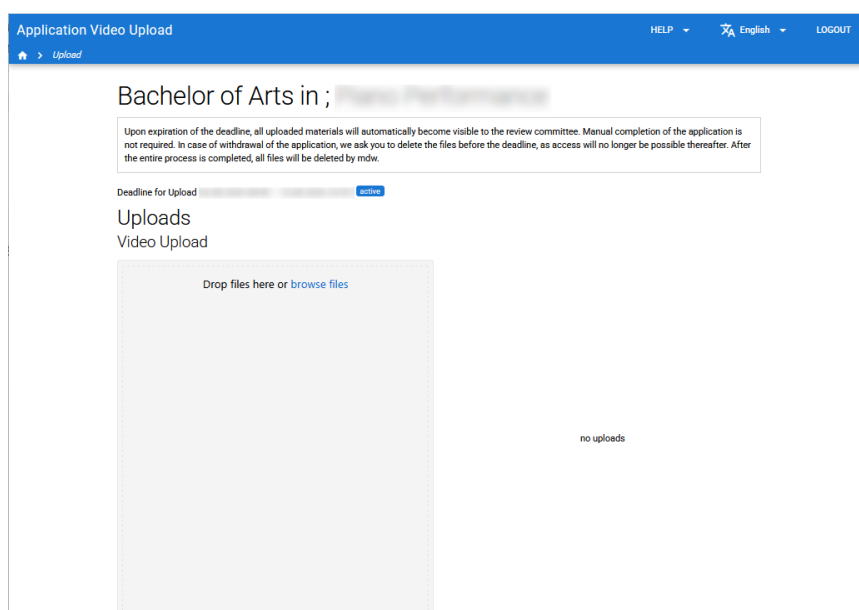
2. **Overview:**

The overview on the home screen lists all programs for which you are registered for the entrance exam. **Pay attention to the deadlines!** You can only upload files for the entrance exam if the text “active” is displayed. If the message “Deadline expired” is visible, the upload deadline has passed and no further uploads are possible.



3. **Upload**

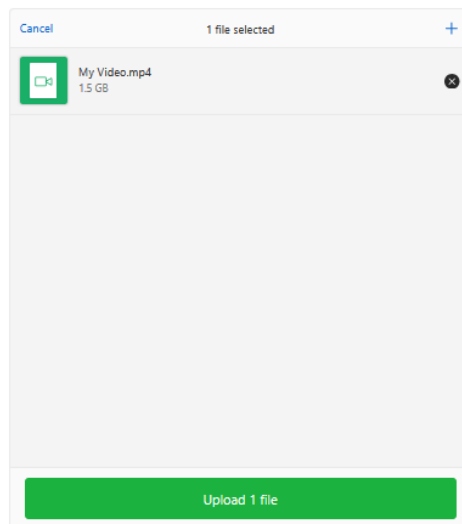
You can access the upload page by clicking the “Open” button. If the “Open” button is inactive, the upload deadline has already passed and no files can be uploaded. Depending on the selected program, the upload page contains one or more fields for file upload.



4. **Upload fields**

Select one or more files using the “Dateien durchsuchen/Browse for files” link, or drag and drop the file(s) onto the gray upload area. You can choose any file name, but it will only be visible to you.

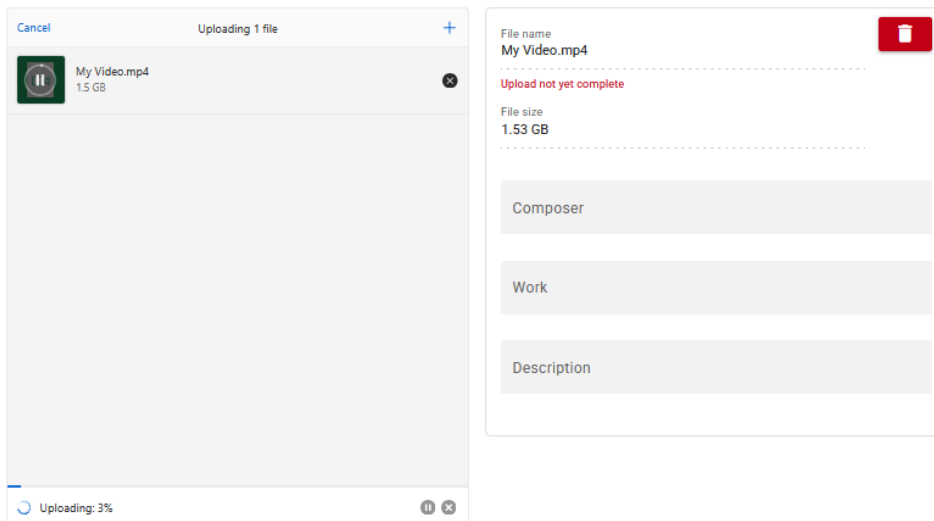
Uploads
Video Upload



no uploads

Clicking the green "Upload X Files" button starts the upload. During the upload, progress is displayed as "Uploading xx%" below the upload field. The upload can be paused, resumed, or canceled.

Uploads
Video Upload



If you leave the upload page before the upload is complete, the ongoing upload process will be interrupted. Also timeouts may occur when uploading very large files. In both cases, this dialog will appear.

Leaving the page will cancel any ongoing uploads. Uploads can be resumed later by selecting the same file again.

[LEAVE PAGE](#) [STAY ON PAGE](#)

If this happens, do not leave the page or close the browser. Uploads that have started will continue to run in the background.

Check the progress of the uploads when you log in again later. If they are not complete, they can be resumed. The incompletely uploaded files must not be deleted. If, instead, the same files are selected again for upload (via drag & drop or the “Dateien durchsuchen /Browse for files” link). The system recognizes the interrupted upload and resumes it.

Once the upload is complete, the green text “Upload abgeschlossen/Upload complete” will appear. Depending on the program of study and the upload field, different input fields for additional information will be displayed (e.g., Komponist/composer, Werk/work, etc.). Please fill out the fields to describe the content as accurately as possible. Not all fields need to be filled out.

Uploads

Video Upload

Drop files here or [browse files](#)

File name
My Video.avi

Upload complete

File size
2.17 MB

Composer

Work

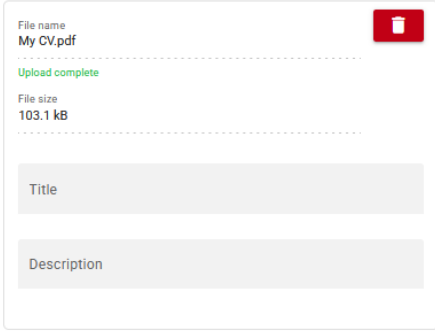
Description

A completed upload can be deleted using the red button (trash can).

Depending on the course and the upload field, different file types may be required. The following file formats are supported:

- Video: mp4, avi, mov
- Audio: mp3
- Image: png, jpg, gif
- Documents: pdf, docx

Curriculum Vitae
No more files can be uploaded.



A screenshot of a file upload confirmation box. At the top right is a red trash icon. The text inside the box reads: 'File name: My CV.pdf', 'Upload complete' (in green), and 'File size: 103.1 kB'. Below this are two input fields labeled 'Title' and 'Description'.

If the message “Es können keine weiteren Dateien hochgeladen werden /No more files can be uploaded” appears instead of the upload field, the maximum number of files allowed for this upload has already been reached.

5. **Navigation:**

The current page is displayed in the blue header of the application.



On the Home Screen only the Home icon is displayed. The upload page is accessed via the “Open” button next to the selected program.



To return to the home screen from the upload page, you can use the link in the header or the browser’s back button.

6. **End of the upload deadline**

It is not possible to confirm completion of the upload process. After the deadline has passed, the files will be automatically processed by the system.

All files uploaded before the end of the upload deadline will be made available to the committee for review. If you withdraw your application, please delete the files from the portal in a timely manner.

No confirmations or reminders will be sent via email regarding completed uploads or expired deadlines.

All files will be permanently deleted after the admission review is complete.

7. **Technical Requirements**

The image resolution must not exceed Full HD (1080i or 1080p) with 1920x1080 pixels. Videos should ideally be encoded in H.264 (AVC) or H.265 (HEVC).

The maximum size of the videos must not exceed 4 gigabytes. Each video should be 15–20 minutes long. For longer works, you may create several short videos if this is technically feasible and the university or institute does not specify otherwise for your application.

Please refer to the following table for the expected upload time, which depends on the file size and internet connection speed.

Please perform only one upload at a time, not multiple uploads simultaneously. Keep in mind that upload processes lasting more than 15 minutes may encounter problems due to timeouts or bandwidth fluctuations. In such cases, interrupt the upload and resume the paused upload process at a later time (without deleting the incomplete upload). Alternatively, create smaller files in accordance with the instructions above.

Size	Speed	Duration
1 GB	10 Mbit/s	14 min
1 GB	50 Mbit/s	3 min
1 GB	100 Mbps	1–2 min
2 GB	10 Mbps	27 min
2 GB	50 Mbit/s	5–6 min
2 GB	100 Mbps	3 min
4 GB	10 Mbps	55 min
4 GB	50 Mbps	11 min
4 GB	100 Mbps	5–6 min